# Mazharul Uloom College

## Ambur-635802, Tamil Nadu



## AQAR for the Year 2017 – 18

## Submitted to the

## National Assessment and Accreditation Council

## Bangalore

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

## Part – A

**AQAR for the year** *(for example 2016-17)*

| 2017-2018 |

## 1. Details of the Institution

1.1 Name of the Institution

| MAZHARUL ULOOM COLLEGE |

1.2 Address Line 1

| REDDY THOPPU |

Address Line 2

| TALUK: AMBUR, DISTRICT: VELLORE |

City/Town

| AMBUR |

State

| TAMIL NADU |

Pin Code

| 635802 |

Institution e-mail address

| principalmuc@gmail.com |
| principal@mucollege.ac.in |

Contact Nos.

| +91 4174242644 |

Name of the Head of the Institution:  Dr. P.M.AADIL AHMED

Tel. No. with STD Code:  +914174 242644

Mobile:  9894060634

Name of the IQAC Co-ordinator:  Dr. A. SHAFEE AHMED KHAN

Mobile:  9994617857

IQAC e-mail address:  iqacmuc16@gmail.com

**1.3 NAAC Track ID** *(For ex. MHCOGN 18879)*  **TNCOGN 13395**

**OR**

**1.4 NAAC Executive Committee No. & Date:**  EC (SC)/14/A&A/42.2 Dated March 29, 2016
   *(For Example EC/32/A&A/143 dated 3-5-2004.*
   *This EC no. is available in the right corner- bottom*
   *of your institution's Accreditation Certificate)*

**1.5 Website address:**  **www.mucollege.ac.in**

Web-link of the AQAR:  **www.mucollege.ac.in/AQAR2017-18.doc**

For ex. http://www.ladykeanecollege.edu.in/AQAR 2012-13.doc

1.6 Accreditation Details

| S. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---|---|---|---|---|---|
| 1 | 1st Cycle | B+ | 76.20 | 2007 | Five Years |
| 2 | 2nd Cycle | B | 2.60 | 2016 | Five Years |
| 3 | 3rd Cycle | | | | |
| 4 | 4th Cycle | | | | |

1.7 Date of Establishment of IQAC:     DD/MM/YYYY       22/07/2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR 2007-08  Submitted  to NAAC on  (26/12/2008)
  ii.   AQAR2008-09  Submitted to NAAC on (08/11/2013)
 iii.   AQAR2009-10  Submitted  to NAAC on  (08/11/2013)
  iv.   AQAR2010-11  Submitted  to NAAC on  (08/11/2013)
   v.   AQAR2011-12  Submitted  to NAAC on  (08/11/2013)
  vi.   AQAR2012-13  Submitted  to NAAC on  (08/07/2015)
 vii.   AQAR2013-14  Submitted  to NAAC on  (08/07/2015)
viii.   AQAR 2014-15 Submitted to NAAC on  (10/09/2016)
  ix.   AQAR 2015-16 Submitted to NAAC on  (10/09/2016)
   x.   AQAR 2016-17 submitted to NAAC on (05/10/2017)

1.9 Institutional Status

   University          State [✓]  Central [ ]  Deemed [ ]  Private [ ]

   Affiliated College          Yes [✓]     No [ ]

   Constituent College          Yes [ ]   No [✓]

   Autonomous college of UGC     Yes [ ]   No [✓]

   Regulatory Agency approved Institution     Yes [ ]   No [✓]

   (E.g. AICTE, BCI, MCI, PCI, NCI)

   **Type of Institution**    Co-education [ ]   Men [✓] Women [ ]

                    Urban [ ]   Rural [✓] Tribal [ ]

**Financial Status**     Grant-in-aid  ☑  UGC 2(f)  ☑  UGC 12B  ☑

Grant-in-aid + Self Financing  ☑  Totally Self-financing  ☐

1.10 Type of Faculty/Programme

Arts  ☑   Science ☑ Commerce ☑ Law ☐ -   PEI (Phys Edu)  ☐

TEI (Edu) ☐ -  Engineering ☐ -  Health Science ☐ -   Management  ☑

Others   (Specify)  ☐ -

1.11 Name of the Affiliating University *(for the Colleges)*

| Thiruvalluvar University, Serkkadu, Vellore |
| --- |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  | - |

University with Potential for Excellence  | - |     UGC-CPE  | - |

DST Star Scheme  | - |     UGC-CE  | - |

UGC-Special Assistance Programme  | - |     DST-FIST  | - |

UGC-Innovative PG programmes  | - |     any other *(Specify)*  | - |

UGC-COP Programmes  | - |

## 2. IQAC Composition and Activities

2.1 No. of Teachers                        | 05

2.2 No. of Administrative/Technical staff  | 03

2.3 No. of students                        | 07

2.4 No. of Management representatives       | 01

2.5 No. of Alumni                          | 01

2. 6 No. of any other stakeholder and

    Community representatives          | 01

2.7 No. of Employers/ Industrialists        | 01

2.8 No. of other External Experts           | 01

2.9 Total No. of members                    | 20

2.10 No. of IQAC meetings held              | 02

2.11 No. of meetings with various stakeholders:     No. | 02 |     Faculty | 02

    Non-Teaching Staff Students | 02+02 | Alumni | 01 | Others | 01

2.12 Has IQAC received any funding from UGC during the year?     Yes [ ]     No [✓]

    If yes, mention the amount | Nil

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

    Total Nos. | - | International | - | National | - | State | - | Institution Level | -

    (ii) Themes | -

2.14 Significant Activities and contributions made by IQAC

Active Mentoring System for each class to offer counseling to the students. Received Anonymous Feedbacks from students and took proper steps to reduce the grievances of the Students. Conducting Spoken English classes through MUCCSE. Moral Instruction and Motivation Classes were conducted at regular intervals. Various events were conducted to develop the overall personality of the students. Active Enviro Club and Career Guidance and Placement Cell. Encouraging Students and Staff to participate in the national and international level Seminars, Symposium and Workshops. Encouraging the students to participate in extra-curricular and co-curricular activities in the college and outside.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
| --- | --- |
| Smart Room Usage | Done Daily as per the Day Order |
| Campus Interviews through CGPC | Many Students got employed in reputed companies |
| MUCCSE | Conducted 6 batches of Spoken English Classes |
| Installation of Entrepreneurship Cell | Entrepreneurship Cell was installed. |

*Attach the Academic Calendar of the year as Annexure I.*

2.15 Whether the AQAR was placed in statutory body        Yes ☑    No ☐

Management ☑        Syndicate ☐        Any other body ☐

Provide the details of the action taken

The Management has directed to get Autonomous Status to the College and the proposal has been prepared by the IQAC and submitted it to the management for their perusal and further order. As per the requirement for the Autonomy the college must have Grade A in NAAC so we are preparing to get Grade A in NAAC in 2021.

# Part – B

## Criterion – I

## 1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| PhD | 2 | 1 | 3 | - |
| PG | 4 | - | 4 | - |
| UG | 5+7=12 | - | 7 | - |
| PG Diploma | - | - | - | - |
| Advanced Diploma | - | - | - | - |
| Diploma | - | - | - | - |
| Certificate | - | - | - | - |
| Others /M.Phil. | 3 | 1 | 4 | - |
| **Total** | 21 | 2 | 18 | - |

| Interdisciplinary | - | - | - | - |
|---|---|---|---|---|
| Innovative | - | - | - | - |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
  (ii) Pattern of programmes:

| **Pattern** | **Number of programmes** |
|---|---|
| Semester | 12UG+ 4PG=16 |
| Trimester | - |
| Annual | 07 ( 3Ph.D, 4M.Phil) |

1.3 Feedback from stakeholders*   Alumni  ✓   Parents  ✓   Employers  ✓   Students  ✓
  *(On all aspects)*

  Mode of feedback  :  Online  -   Manual  ✓   Co-operating schools (for PEI)  -

*\*Please provide an analysis of the feedback in the Annexure II.*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

  NA- Affiliated to Thiruvalluvar University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

  NIL

## Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 26 | 19 | 7 | - | - |

2.2 No. of permanent faculty with Ph.D.

| 13 |
|----|

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
| - | 5 | - | - | - | - | - | - | - | 5 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

| - | | - | | 32 |
|---|---|---|---|----|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|----------------|--------------------|--------------| -----------|
| Attended | 04 | 03 | 01 |
| Presented papers | 28 | 15 | - |
| Resource Persons | 01 | - | 04 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> 1. Usage of ICT like Seminar Hall, Smart Room according to the Day Order
>
> 2. TLT (Translate Your Life Technique) and IAT (Implicit Association Technique by the English Dept

2.7  Total No. of actual teaching days
     during this academic year

| 184 |
|-----|

2.8  Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

| Curriculum & Evaluation method is adopted. |
|---|

2.9  No. of faculty members involved in curriculum
     restructuring / revision / syllabus development
     as member of Board of Study/Faculty/Curriculum Development  workshop

| 08 | 08 | 08 |
|----|----|----|

2.10 Average percentage

| 80% |
|-----|

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Total Students Passed | Division | | | | |
|---|---|---|---|---|---|---|---|
| | | | Distinction % | I % | II % | III  % | Pass % |
| B.A(CE) | 34 | | - | 18% | 24% | - | 42% |
| B.SC(M) | 29 | | - | 28% | 3% | - | 31% |
| B.SC(CS) | 46 | | - | 46% | 2% | - | 48% |
| B.COM(CS) | 44 | | - | 23% | 68% | - | 91% |
| B.COM | 56 | | - | 63% | 25% | - | 88% |
| B.A(E) | 2 | | - | 50% | - | - | 50% |
| BBA | 24 | | - | 71% | 21% | - | 92% |
| BCA | 21 | | - | 38% | 10% | - | 48% |
| B.SC(CS) | 16 | | - | 13% | - | - | 13% |
| B.SC(MB) | 15 | | 7% | 93% | - | - | 100% |
| B.SC(ISM) | 6 | | - | 33% | - | - | 33% |
| B.COM(CA) | 9 | | - | 33% | - | - | 33% |
| M.A(E) | 5 | | - | 100% | - | - | 100% |
| M.SC(M) | 3 | | - | 67% | - | - | 67% |
| M.COM | 7 | | - | 29% | - | - | 29% |
| M.SC(IT) | 1 | | - | 100% | - | - | 100% |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC encourages the faculty to update their knowledge by attending Orientation and Refresher Courses and guides the Departments to become innovative in the Teaching-Learning Process. Following the guidelines of the IQAC, all departments have started using the Smart Room on a daily basis and a record is also kept. The IQAC does its best to see that all the departments sustain and enhance quality in the Teaching-Learning Process. The IQAC guides them whenever necessary to update the knowledge of the faculties and it is also helping the office to maintain proper records. It encourages the research activities in the college and a new research program M.Phil. PT/FT in Mathematics was introduced from this academic year. Another research program Ph.D. in Urdu PT was also introduced from this academic year.

2.13 Initiatives undertaken towards faculty development

| Faculty / Staff Development Programmes | Number of faculty benefitted |
|---|---|
| Refresher courses | 03 |
| UGC – Faculty Improvement Programme | 18 (Training Program on Academic Leadership) |
| HRD Programmes | - |

| Orientation Programmes | 03 |
|---|---|
| Faculty exchange Programme | - |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | - |

| Summer / Winter schools, Workshops, etc. | - |
|---|---|
| Others | - |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 07 | 04 | - | 07 |
| Technical Staff | - | - | - | 1 |

# Criterion – III

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC guides teachers to apply for major and minor research projects and also encourages the departments to conduct seminars. Faculties are also encouraged to register for Ph.D. and M.Phil. All faculties are asked to contribute to research in their respective fields by publishing atleast 2 research papers and presenting atleast one research paper in seminars and conferences per year. Two new research programs Ph.D. Urdu (PT) and M.Phil. Mathematics (PT/FT) are introduced from this academic year.

3.2 Details regarding major projects

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3 Details regarding minor projects

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.4 Details on research publications

|  | International | National | Others |
|---|---|---|---|
| Peer Review Journals | 26 | 02 | - |
| Non-Peer Review Journals | - | - | - |
| e-Journals | - | - | - |
| Conference proceedings | 02 | 01 | 01 |

3.5 Details on Impact factor of publications:

Range [ 1-2.5 ]   Average [ 1.23 ]   h-index [ - ]   Nos. in SCOPUS [ - ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---|---|---|---|
| Major projects | - | - | - | - |

| | | | | |
|---|---|---|---|---|
| Minor Projects | - | - | - | - |
| Interdisciplinary Projects | - | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University/ College | - | - | - | - |
| Students research projects *(other than compulsory by the University)* | - | - | - | - |
| Any other(Specify) | - | - | - | - |
| Total | - | - | - | - |

3.7 No. of books published    i) With ISBN No.    | 07 |    Chapters in Edited Books    | - |

ii) Without ISBN No.    | - |    | - |

3.8 No. of University Departments receiving funds from

UGC-SAP | - |    CAS | - |    DST-FIST | - |

DPE | - |    DBT Scheme/funds | - |

3.9 For colleges    Autonomy | - |    CPE | - |    DBT Star Scheme | - |

INSPIRE | - |    CE | - |    Affiliated to the University | ✓ |

3.10 Revenue generated through consultancy    | NIL |

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | - | - | 03 (Workshops) | - | - |
| Sponsoring agencies | - | UGC | - | - | - |

3.12 No. of faculty served as experts, chairpersons or resource persons | 14 |

3.13 No. of collaborations    International | - |    National | - |    Any other | - |

3.14 No. of linkages created during this year    | - |

3.15 Total budget for research for current year in lakhs:

From funding agency [ - ]   From Management of University/College [ - ]

Total [ - ]

3.16 No. of patents received this year

| Type of Patent | | Number |
|---|---|---|
| National | Applied | - |
| | Granted | - |
| International | Applied | - |
| | Granted | - |
| Commercialised | Applied | - |
| | Granted | - |

3.17 No. of research awards/ recognitions   received by faculty and research fellows
    of the institute in the year

| Total | International | National | State | University | Dist | College |
|---|---|---|---|---|---|---|
| 5 | 5 | - | - | - | - | - |

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   and students registered under them?

[ 02 ]

[ 04 ]

3.19 No. of Ph.D. awarded by faculty from the Institution   [ 02 ]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ - ]   SRF [ - ]   Project Fellows [ - ]   Any other [ - ]

3.21 No. of students Participated in NSS events:

University level [ - ]   State level [ - ]

National level [ - ]   International level [ - ]

3.22 No. of students participated in NCC events:

University level [ 01 ]   State level [ - ]

National level [ 03 ]   International level [ - ]

3.23 No. of Awards won in NSS:

University level [ - ]   State level [ - ]

|  | National level | - | International level | - |

3.24 No. of Awards won in NCC:

|  | University level | - | State level | - |
|  | National level | - | International level | - |

3.25 No. of Extension activities organized

| University forum | - | College forum | - |
| NCC | 05 | NSS | 02 | Any other | - |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- IAS Coaching -- Nil
- Blood Donation -- ✓
- Medical Camp -- ✓
- AIDS Awareness Program -- ✓
- NSS -- ✓
- NCC -- ✓
- YRC-- ✓
- Enviro Club-- ✓
- Khidmathun Nisa -- ✓
- Legal Literacy Club--✓

# Criterion – IV

## 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | 20.5 acres | - | - | 20.5 acres |
| Class rooms | 19 | - | - | 19 |
| Laboratories | 04 | - | - | 04 |
| Seminar Halls | 01 | - | - | 01 |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | 01 | - | - | 01 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | - | - | - | - |
| Others | - | - | - | - |

4.2 Computerization of administration and library

> ➢ Central Library is computerized for most of its activities.
> ➢ Office automation is done.

4.3  Library services:

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 25397 | - | 76 | - | 25473 | - |
| Reference Books | 6322 | - | 10 | - | 6322 | - |
| e-Books | 116000 | - | - | - | 116000 | - |
| Journals | 22 | - | - | - | 22 | - |
| e-Journals | 6337 | - | - | - | 6337 | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video | 264 | - | 27 | - | 291 | - |
| Others (specify) | - | - | - | - | - | - |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | 151 | 02 | 07 | 01 | - | 01 | 18 | - |
| Added | - | - | - | - | - | - | - | - |
| Total | 151 | 02 | 07 | 01 | 01 | 01 | 18 | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Yes, Networking

4.6 Amount spent on maintenance in lakhs:

i)  ICT                                         1.36

ii)  Campus Infrastructure and facilities       0.55

iii) Equipments                                 0.88

iv) Others                                      1.06


**Total:**        3.85

# Criterion – V

## 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Programmes like guest lectures, Seminars and Workshop are conducted at regular internal to support curriculum delivery.
- Conduct of State level seminars, National Seminars and International Seminars.
- SMS service subscribed for delivering attendance and urgent information to the students of the college.
- IQAC contributes through monitoring the performance of the following committees in the campus
- Examination Monitoring Committee
- Anti Ragging Committee
- Women Cell
- Disciplinary committee
- Career Guidance & Placement Cell

5.2 Efforts made by the institution for tracking the progression

- Analysis of Examination results.
- Encourage students' participation in co-curricular and extra-curricular activities.
- Carrier Guidance and Placement Cell have been actively involved in providing guidance to students for soft skill development
- The institution has been instrumental in taking efforts to help students in progression through various means. Mentoring system guide them to enhance their educational pursuits. Placement drives industrial visits, interaction with eminent academicians and skilled personalities, participation in various activities inculcate leadership and organisation skills.
- Parent - Teacher Meeting at departmental level & Parent –Teacher Meeting Conducted to provide information regarding student's progression to the parents.

5.3 (a) Total Number of students

| UG | PG | Ph. D (Part Time) | Others |
|---|---|---|---|
| 976 | 10 | 04 | 26 (M.Phil.) |

(b) No. of students outside the state          NIL

(c) No. of international students          NIL

Men

| No | % |
|---|---|
| 943 | 92.81% |

Women

| No | % |
|---|---|
| 73 | 7.19% |

| Last Year | | | | | | This Year | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| Shift I- 567 | 58 | 4 | 0 | 0 | 629 | Shift I- 573 | 47 | 05 | - | - | 625 |
| Shift II - 321 | 63 | 5 | 0 | 0 | 389 | Shift II- 301 | 59 | 01 | - | - | 361 |

   Demand ratio   1:100    Dropout 1.47 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Awareness and Orientation programs on TNPSC exams and other public service commission exams are conducted through CG&PC and also through various forums

No. of students beneficiaries          245

5.5 No. of students qualified in these examinations

NET          -          SET/SLET          -          GATE          -          CAT          -

IAS/IPS etc          -          State PSC          -          UPSC          -          Others          -

5.6 Details of student counselling and career guidance

> - Counselling assistance is provided to students in different areas like academic, career and personal.
> - Career guidance programs are organised to guide the students through the process of identifying their career goals, to equip themselves suitably according to their career preferences, to find suitable jobs and to excel in their placement.

No. of students benefited          145

5.7 Details of campus placement

|  | *On campus* |  | *Off Campus* |
| --- | --- | --- | --- |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 02 | 65 | 19 | 11 |

5.8 Details of gender sensitization programmes

> - The institution has made diverse efforts to sensitize the society by way of minimizing gender disparity concerns by admitting girl's students for higher education. Besides, infrastructure facilities and learning resources are being extended equally to both boys and girls. The institution also organizes street plays and NSS activities for sensitizing gender related issues.
> - Discipline Committee will monitor the campus regularly to prevent such incidents.

5.9 Students Activities

5.9.1    No. of students participated in Sports, Games and other events

State/ University level    22    National level    -    International level    -

No. of students participated in cultural events

State/ University level    -    National level    -    International level    -

5.9.2    No. of medals /awards won by students in Sports, Games and other events

Sports:  State/ University level    -    National level    -    International level    -

Cultural: State/ University level    -    National level    -    International level    -

5.10 Scholarships and Financial Support

|  | Number of students | Amount (Rs.) |
|---|---|---|
| Financial support from institution | - | - |
| Financial support from government | 235 | 8,98,390 |
| Financial support from other sources | 11 | 44,000 |
| Number of students who received International/ National recognitions | - | - |

5.11    Student organised / initiatives

Fairs     : State/ University level    | - |    National level    | - |    International level    | - |

Exhibition: State/ University level    | - |    National level    | - |    International level    | - |

5.12 No. of social initiatives undertaken by the students         | 03 |

5.13 Major grievances of students (if any) redressed:

| Category | Nature of grievance received | Solution for the grievance |
|---|---|---|
| Student | Unclean washroom | The timing of the house-keeping staff has been changed students washrooms are cleaned three times daily. |
| Teacher | Cleaning of classroom black boards | All the black boards of classrooms are being cleaned regularly by the house-keeping staff of the college. |

## Criterion – VI

**6. Governance, Leadership and Management**

**6.1 State the Vision and Mission of the institution**

- To bring out the hidden Potentials of individuals through comprehensive higher learning

- To open the doors of opportunities through updating and modernizing course content.

- To provide secular education in conformity with global needs

**6.2 Does the Institution has a Management Information System**

YES

**6.3 Quality improvement strategies adopted by the institution for each of the following:**

**6.3.1 Curriculum Development**

NA

**6.3.2 Teaching and Learning**

- IQAC plays a major role in keeping a check of the activities of the college with complete involvement to bring excellence in academic, extra- curricular and co-curricular activities of all the departments.

- It also helps to enhance, and upgrades the knowledge of students by conducting seminars, workshops, symposiums, orientation programs and associations programs at regular intervals.

- There are Smart Rooms provided to each department to ensure effective teaching and learning.

- It also encourages students to participate in the sports activities in the college and outside.

- It follows a strategy to maintain effective teaching among the staff members by getting students' feedback at regular intervals. The feedbacks are analysed by the IQAC and its suggestions are informed to the staff members concerned and steps are taken for improvement. A senior faculty with Prof. In-charges and Coordinator of the IQAC

monitor the whole process of getting feedback from the students and analysing them and informing the staff concerned about the feedback

### 6.3.3 Examination and Evaluation

As per the Thiruvalluvar University Norms

### 6.3.4 Research and Development:

- MPhil and PhD programs introduced
- Encourages budding researchers both staff and students to tap funds available from the UGC / Central Government / State Government and utilize the same by doing Minor / Major Projects.
- Motivates the faculty members to actively involve and increase the number of research publications and paper presentations.
- The following activities were done by the faculties and students in this academic year.

**Research Activities of Faculties**

**Dr. K.H. Kaleemullah**

➢ Assistant Professor and Head, Department of Urdu presented a paper on "Rasheed Ahmed Siddiqui ki Mukthoob Nigari" at a Two Day National Seminar sponsored by NCPUL, New Delhi, organized by the Department of Arabic, Persian and Urdu, University of Madras, Chennai on 21 August 2017.

➢ Presented a paper on "Urdu Adab Mein Jadeed Samaj Ke Masail" at a One Day National Seminar organized by Department of Urdu, JBAS College for Women, Chennai on 29 August 2017.

➢ Presented a paper on "Sir Syed Khutoot Ki Roshni Mein" at Two Day National Seminar organized by Department of Urdu, The New College, Chennai and sponsored by NCPUL, New Delhi on 14 September 2017.

➢ Presented a paper on "Moin Ahsan Jazbi Ek Haqeekath Pasand Shair" at Two Day National Seminar organized by Department of Urdu, St.John's College, Agra and sponsored by Fakhruddin Ali Ahmed Memorial Committee, Lucknow on 12 November 2017.

➢ Published an Article in "GUSU-E-URUD" at a Special issue "Allama Iqbal Number" Hyderabad, November 2013, published by the Department of Urdu & Persian, Gulbargah University, Gulbargah. December 2017 Page No. 138-145.

- Authored a Book with ISBN Number entitled on "Sir Syed Ahmed Khan– Shakshiyath- o- Khidmath" ISBN: 978-93-5288-718-7. The book was released by Dr. Imthiyaz Basha Chairman, Tamil Nadu Urdu Research Centre, Vaniyambadi, Tamil Nadu on Bicentenary of Sir Syed Ahmed Khan in December 2017.
- Nominated as Member of Board of Studies in Urdu (Common) by Madurai Kamaraj University, Madurai for a period of three Year from 2017-2020.
- Nominated as a Member of Board of Studies in Urdu (Common) by University of Madras, Chennai for a period of three year from 2017-2020.
- Was the external examiner for Viva-voce in Ph.D. Urdu examination in the Department of Arabic, Persian and Urdu of the University of Madras, Chennai on 27 March 2018.

## Dr. A. Meeramaitheen

- Assistant Professor and Head, Department of Tamil was awarded Ph.D. after successful viva-voce.
- Presented a paper on "Importance of Saving and Harvesting Water in the Light of the Glorious Quran and Thirukkural" at an International Seminar organized by the Malankara Catholic College, Mariagiri at Luxurious Boat House, Alleppey, Kerala on 18 & 19 August 2017.
- Authored a Book with ISBN Number entitled on "Kavikkovin Cirakukal" with ISBN: 978-93-80022-16-1. The book was released by Dr. M. Vishvanathan, Chancellor of VIT at VIT University in a grand function at Voorhees College, Vellore on 30 January 2018.
- Presented a paper at a one day National Conference on "Histrionics in Tamil Literatures" conducted by the Research Scholars Association at the Department of Tamil, Thiruvalluvar University, Serkkadu, Vellore on 28 February 2018.

## Prof. R. GandhiMathi

- Assistant Professor of Tamil Attended a National Seminar and presented a paper on "Bharathiyin Vasana Kavithaigalil Pulan (Uvagai) Meippadu" and also chaired the Paper Presentation Session at Thiruvalluvar University, Vellore on 20 February 2018.

**Prof. A. Shafee Ahmed Khan**

➢ Assistant Professor and Head, PG & Research Department of English and Prof. Incharge, Shift II a submitted his Ph.D. thesis to the Thiruvalluvar University, Vellore and waiting for the viva voce.

➢ Presented a paper on "Importance of Saving and Harvesting Water in the Light of the Glorious Quran and Thirukkural" at an International Seminar organized by the Malankara Catholic College, Mariagiri at Luxurious Boat House, Alleppey, Kerala on 18 & 19 August 2017.

➢ Participated in a Two Day International Conference on "Relocating Subalternity: Relocating Configuration" at Thiruvalluvar University, Vellore on 15 and 16 February 2018 and also chaired 2 Technical Sessions of the Conference.

**Prof. P. J. Sadia Parveen**

➢ Assistant Professor and Head, UG Department of English Participated in Two Day International Conference on "Relocating Subalternity: Relocating Configuration" at Thiruvalluvar University, Vellore on 15 and 16 February 2018 and also chaired Technical Session of the Conference.

**Dr. T. Aasif Ahmed**

➢ Assistant Professor of Economics attended a research paper contributed on 'Digital Transformation and Disruption in India' (ISBN No 9781641365147 page no.28).

➢ Nominated as an Editorial Board Member, SSRG International Journal of Economics and Management Studies (Impact Factor 2.24 ISSN No.23939125).

➢ Presented a paper on "The Official Policy in Education: Who Does it Serve" in the AVT Convention at Yeligiri Hall on 20 January 2018.

➢ Published a research paper on "Impact of Digital Marketing on Home Appliances" in the UGC approved International Journal of Applied Research and Social Sciences.

➢ Published a research paper on "Digital Marketing in India" in a conference proceeding book of the Dept. of Economics, Jamal Mohamed College, Trichy with ISBN 978-93-87354-06-7 / March 2018.

**Dr. M. Mohamad Yunus**

- ➤ Associate Professor & Head, PG & Research Department of Mathematics and Prof. Incharge, Shift I presented a paper jointly with N. Muthuraman, M.Phil Scholar presented a paper on "Asymptotic Stability of Autonomous Difference Equation using Brownian Motion" at International Conference on Intuitionist Fuzzy Sets and their Application at Islamiah College, Vaniyambadi on 10 & 11 January 2018.

- ➤ Presented a paper jointly with S. Shalini, M.Phil Scholar presented a paper on "Existence and Roundedness of $F_{n+1}$ Measurable Martingale Process" at International Conference on Intuitionist Fuzzy Sets and their Application at Islamiah College, Vaniyambadi on 10 & 11 January 2018.

- ➤ Published a research paper in International Research Journal in Advanced Engineering and Technology entitled "Time Varying Systems Stability" ISSN No.2454-4752-E, 2454-4744-P, Vol.3, PG No.2292-2295.

**Prof. J. Permkumar**

- ➤ Associate Professor of Mathematics participated in the UGC – Autonomous Funded International Conference on "Intuitionist Fuzzy Sets and their Applications" Organized by PG & Research Department of Mathematics, Islamiah College (Autonomous), Vaniyambadi on 10 & 11 January 2018.

**Prof. P. Markandan**

- ➤ Associate Professor of Mathematics Participated in the UGC – Autonomous Funded International Conference on "Intuitionist Fuzzy Sets and their Applications" Organized by PG & Research Department of Mathematics, Islamiah College (Autonomous), Vaniyambadi on 10 & 11 January 2018.

**Prof. I. Syed Abuthair**

- ➤ Assistant Professor of Mathematics published a research paper in International Journal of Mathematics Research entitled "Convergence of Fuzzy f – Matrix" with ISSN No.0976-5840 Vol.9, No.2 (2017), PP No.99-107 @International Research Publication House.

- ➤ Presented a paper Jointly with G. Ramya, M.Phil Scholar on "Period if Power of Fuzzy F-Matrix" at International Conference on "Intuitionist Fuzzy Sets and their Application" at Islamiah College, Vaniyambadi on 10 & 11 January 2018.

## Prof. M. Parveen Banu

- ➤ Assistant Professor of Mathematics presented a paper jointly with K. S. Hassina Begum M.Phil. Scholar on "Positivity of Generalized Inverse of Operators" at International Conference on Intuitionist Fuzzy Sets and their Application" at Islamiah College, Vaniyambadi on 10 & 11 January 2018.

## Dr. R. Jothilakshmi

- ➤ Assistant Professor of Mathematics published 6 research papers in the UGC referred Journal. The details are given below:
- ➤ Accurate Split Domination, Accurate Non - Split Domination of a Graph, International Journal of Computational and Applied Mathematics. ISSN 1819-4966 Volume 12, Number 1, pp. 115-124, 2017.
- ➤ An Algorithm for Minimal and Minimum Distance - 2 Dominating Sets of Graph, Global Journal of Pure and Applied Mathematics. ISSN 0973-1768 Volume 13, Number 3, pp. 1117-1126, 2017.
- ➤ Bounds of Balanced Laplacian Energy of a Complete Bipartite Graph, International Journal of Computational Intelligence Research, ISSN 0973-1873 Volume 13, Number 5 , pp. 1157-1165, 2017.
- ➤ Balanced Laplacian Energy of a Friendship Graph, International Journal of Advanced Research in Computer Science, Volume 8, No. 6, July 2017, ISSN No. 0976-5697, pp.209-212, 2017.
- ➤ The Non - Split Distance - 2 Domination in Graphs, International Journal of Mathematics Research, ISSN 0976-5840 Volume 9, Number 2, pp. 109-119, 2017.
- ➤ Applications of Distance - 2 Dominating Sets of Graph in Networks, Advances in Computational Sciences and Technology ISSN 0973-6107 Volume 10, Number 9, pp. 2801-2810, 2017.
- ➤ One article related to Mathematics entitled "The Cream of the Crop" was published in the News Paper, The Hindu on 26 May 2017 at page No. 2.

- ➢ Submitted the proposal for a Minor Research Project to SERO – UGC on "Design of Extended Kalman Filter in the Digital Signal Processing using Difference Equations" on 14 July 2017.

- ➢ Delivered a Special Lecture on "Geometry for the School Teachers" at a Mathematics Training Program on 21 July 2017 at Government Muslim Higher Secondary School, Vellore, organized by Rashtriya Madhyamik Shiksha Abhiyan (RMSA), Department of School Education, Vellore District, Tamil Nadu.

- ➢ Published one book "Complex Analysis" (with solved NET/SET objective questions) with ISBN Number: 978-93-86890-00-9 and Publishers: Bharathi Book House, Vellore. This book is prepared for III Year B.Sc Mathematics Students.

- ➢ Participated in the UGC sponsored 55th Orientation Programme from 07 November 2017 to 05 December 2017 and obtained grade A at Bangalore University, Bangalore.

- ➢ Was invited to deliver a talk in the International Conference on "Advances in Mathematical Sciences" held at VIT University, Vellore Campus on 03 December 2017.

- ➢ Presented a paper jointly with A. Sindhuja M.Phil Scholar on "Stable Embedded Parameter for Adaptive Filters using Difference Equations" at International Conference on "Intuitionist Fuzzy Sets and their Application" at Islamiah College, Vaniyambadi on 10 & 11 January 2018.

- ➢ Presented a paper on "Solving Fuzzy Transportation Problem using Zero Point Maximum Allocation Method" at International Conference on "Intuitionist Fuzzy Sets and their Application" at Islamiah College, Vaniyambadi on 10 & 11 January 2018.

- ➢ One research article was published on **"**Solving Fuzzy Transportation Problem using Zero Point maximum Allocation Method",  at the International Journal of Current Advanced Research with ISSN: O: 2319-6475, ISSN: P: 2319- 6505 Impact Factor: SJIF: 6.614, Volume: 7, Issue: 1, Special Issue January: 2018, DOI: http://dx.doi.org/10.24327/IJCAR.

**Prof. A. Zakiuddin Ahmed**

➢ Assistant Professor of Computer Science participated in a Training Programme on "Academic Leadership" organized by the MHRD, Government of India and Aligarh Muslim University at Islamiah College (Autonomous), Vaniyambadi from 23th August 2017 to 29th August 2017.

**Prof. A. Noorul Ameen**

➢ Assistant Professor and Head i/c of Corporate Secretaryship published a paper on Research MAGMA – An International Multidisciplinary Journal – entitled "A study on second hand car purchasing behavior in Ambur Town". Vol – 1 – Issue – 6, August 2017 ISSN No – 2456 – 7078 with impact factor – 4.520 – UGC – Journal ID – 63465.

➢ Published a Paper entitled "Emerging Trends in the Indian Banking Sector-Challenges and Opportunities" in the National Conference on "Recent Trends in Commerce and Technology" at Gandhi Arts and Science College, Sathyamangalam on 6 October 2017

➢ Published a Research Paper entitled "Internet Banking in India-Consumer Apprehension and Bank Approaches" in the international Conference at Sankara College of Science and Commerce, Coimbatore on 11 October 2017 with ISBN: 978-93-5288-003-4.

➢ Published a Paper entitled "Non-Performing Assets on Indian Banking System and its Impact" in the ICSSR Sponsored One Day National Seminar at Islamiah College (Autonomous) Vaniyambadi on 25 October 2017.

➢ Submitted his Ph.D. thesis to the Thiruvalluvar University, Vellore and waiting for the viva voce on 4 December 2017.

➢ Published a Research Paper in the Shanlax International Journal of Commerce Volume II, ISSN NO: 2320-4168- UGC Approval No: 44120 with Impact Factor 3.017, at Two Day National Conference at Islamiah Women's Arts and Science College, Vaniyambadi on January 3 & 4 2018.

➢ Published a Research Paper entitled "A Negative Impact of Goods and Service Tax (GST) on Leather Industries with Special Reference to Ambur Town" in Sadagathullah Appa College (Autonmous), Tirunelveli on 14 March 2018.

**Prof. A. Sanjeev Kumar**

➢ Assistant Professor of Corporate Secretaryship published a paper on "Online Shopping Inspirations on the Internet: An Empirical Study of Trust, Satisfaction, and Loyalty" at the UGC approved Journal "International Society for Green, Sustainable Engineering and Management" in August 2017.

➢ Published a Research paper on "A Study of E-Marketing in India Contests and Prospects" at an International Conference organized by the Sankara College of Science And Commerce, Coimbatore on 11 October 2017.

➢ Presented a paper at a National Level Conference on "Envisioning the India's Future in Business" at Sacred Heart College, Tirupattur on 10 January 2018

➢ Published a paper in Emperior International Journal of Finance and Management Research entitled "Factors Influencing in E-Marketing, Communication Industry" on January 2018 UGC Jr. No. 45308, IFS – 2018: 1.14, SJIF 2016: 3.343 SJIF 2017: 4.253, ISI 2017-2018: 0.673.

**Prof. S. Afsar Ahmed**

➢ Assistant Professor of Corporate Secretaryship published a paper on "Self Help Groups and its Role in Sustainable Development for Women Entrepreneurs" with online ISBN in the National Seminar on "Sustainability and Transformation of Small Business in Inclusive Growth" conducted by GSS Jain College for Women on 11 October 2017.

➢ Published a paper on "Self Help Groups and Bank Linkages – A Platform for Sustainable Development" at the UGC approved Journal "Shanlax International Journals of Commerce" in January 2018.

➢ Attended one day state level seminar on Goods and Services Tax (GST), Organized by PG & Research Department of Commerce, C. Abdul Hakeem College (Autonomous), Melvisharam on 22 February 2018.

**Dr. P. Saleem Basha**

➢ Assistant Professor and Head, Department of Commerce Presented a paper on "GST impact on Tourism Sector" in the National Seminar organized by PG and Research Department of Commerce at Trichy on 25 January 2018.

➢ Was awarded Ph.D. after successful viva-voce on 13 February 2018.

**Prof V. Muthu**

➢ Assistant Professor of Commerce presented a paper on "Economics of Floriculture" in the International Society for Green, Sustainable Engineering and Management on 16 August 2017.

**Dr. N. Fathima Thabassum**

➢ Assistant Professor of Commerce won Best Paper Presenter Award for the Paper presented on "Contribution of Leather Industry to Indian Economy (with special reference to Ambur Town in Tamil Nadu)" at 20th International Conference on "Sustainable Growth, Innovation and Revolution in the Millennium" in Jaipur, Rajasthan on 25 & 26 March 2017. This article was published in Journal of Management Outlook in January to June 2017 issue.

➢ Three part-time research scholars were successfully registered for Ph.D. course in Thiruvalluvar University under her guidance.

➢ Published a paper on "A Rubicon Moment for Leather Industries of Vellore District in Tamil Nadu- A Practical Panacea" at the UGC approved Journal " International Journal of Economics and Business Studies" in August 2017.

➢ Published an article on "Customer Preferences of Retail Footwear Stores at Vellore City in Tamil Nadu" in Shanlax International Journal of Management in August 2017 issue.

➢ Published a paper with online ISBN in the National seminar on "Sustainability and Transformation of Small Business in Inclusive Growth" conducted by GSS Jain College for Women on 11 October 2017.

➢ Presented a paper in ICSSR Sponsored One day National Seminar on "Employment Crisis and Solution in Vellore District – with Special reference to Leather Industry" on "Employee Issues and Challenges in Post Demonetization Era with Special Reference to Leather Industry" at Islamiah College, Vaniyambadi on 26 October 2017.

➢ Won Best Paper Presenter Award for the research paper on "Payment systems on Mobile Phone Platforms" in 21st International Conference on "Advancement and Challenges in Social Sciences & Business Management - Interdisciplinary Research and Practices" during 11 and 12 November 2018 at Goa.

- ➢ Participated in the Five Day National Workshop on "Application of Econometric Tools for Research" from 20 to 24 November 2017 at Cochin University of Science and Technology, Cochin.

- ➢ Presented a paper in the National Seminar on "Navigating Changes in National Business Environment" on "Blue Ocean Strategy - A new Doctrine in Business Organizations" at MGR Janaki College of Arts and Science, Chennai on 8 December 2017. The article is published in International Journal of Management and Social Science Research Review.

- ➢ Published a paper on "Self Help Groups and Bank Linkages – A Platform for Sustainable Development" at the UGC approved Journal "Shanlax International Journals of Commerce" in January 2018.

- ➢ Won Best Paper Presenter Award for the research paper on "Cloud based Accounting in India – A Comparative Study on Popular Accounting Software" in International Conference on "Advancement and Challenges in Social Sciences & Business Management - Interdisciplinary Research and Practices" on 24 & 25 February 2018 at Bangalore.

**Prof. V.S. Suhail Ahmed**

- ➢ Assistant Professor and Head, Department of Business Administration presented a paper in an International Conference on "Augmented Contemporary Ideas and Innovation in Business Intervention" on 17 August 2017 at MKJ college Vaniyambadi.

**Prof. K. Thoufeeq Ahmed**

- ➢ Assistant Professor of Business Administration presented a paper in an International Conference on "Augmented Contemporary Ideas and Innovation in Business Intervention" on 17 August 2017 at MKJ college Vaniyambadi.

- ➢ Presented and published a paper on "A study on Negative Impact of Employee's Absenteeism on Sustainable Development of Leather Industries with Special Reference to Ambur Town" at a National Seminar at GSSJ College for Women – Chennai on 11 October 2017.

- ➢ Presented a paper on "A Study on Employment Crisis and Sustainable Remedies for Leather Industries in Vellore District" at a National Conference at Islamiah College Vaniyambadi on 26 October 2017.

- ➢ Presented & published a paper on "Impact of GST on Leather Industry With Special Reference To Vellore District" at a National Seminar at Jamal Mohammed College, Thiruchirappalli on 25 January 2018

- ➢ Published a paper on International Level Journal on "Impacts of Tanneries Waste Disposal on Environment with Special Reference to Vellore District "on 6 February 2018 at "International Review of Business Economics" ISSN 2474-5138 Volume 2.

### Prof. P. Rizwan Ahmed

- ➢ Assistant Professor and Head, PG Department of Information Technology presented a paper "ERP Systems and Competitive Advantage: Some Initial Results" at an International Conference on Augmented Contemporary Ideas and Innovation in Business Interventions (ICACIIBI-2017) at Marudhar Kesari Jain College for Women, Vaniyambadi on 17 August 2017.

- ➢ Presented a paper " Hiking Robots in Natural Territory" at an International Conference on Augmented Contemporary Ideas and Innovation in Business Interventions (ICACIIBI-2017) at Marudhar Kesari Jain College for Women, Vaniyambadi on 17August 2017.

- ➢ Published a research paper "Analysis of LEACH Algorithm in Wireless Sensor Network", at International Journals of Advanced Research in Computer Science and Software Engineering (IJARCSSE),UGC Approved Journal, ISSN: 2277 128X Volume 7, Issue 5, May 2017, pp.863-866. Impact Factor : 2.5

- ➢ Reviewed a research paper "A New Quantum Tunnelling Particle Swarm Optimization Algorithm for Training Feed forward Neural Networks," and submitted to the International Journal of Healthcare Information Systems and Informatics (IJHISI).

- ➢ Reviewed a research paper "Disruptive-Technology Avoidance in Healthcare - A Revealed Causal Mapping Approach," and submitted to the International Journal of Healthcare Information Systems and Informatics (IJHISI).

- ➢ Reviewed a research paper "A New Feature Selection Method using Random Forest and Multivariate Adaptive Regression Spline" and submitted to the International Journal of Healthcare Information Systems and Informatics (IJHISI).

- Received Best Research Paper Presenter Award for presenting a paper "The Embryonic Classification of Dementia: Indusion the DSM-5 in a Consequential Historical and Cultural Environment and Contemplative the Expectations of "Alzheimer's" at 4th International Conference on Emerging Trends in Engineering, Technology, Science and Management – (ICETETSM-17.

- Published a research paper "ERP Systems and Competitive Advantage: Some Initial Results" Shanlax in International Journal, ISSN: 2321-4649, Vol.5 Special Issue:2 August 2017 Impact Factor:2.082.

- Published a research paper "Hiking Robots in Natural Territory" in Shanlax International Journal, ISSN:2321-4649, Vol.5 Special Issue:2 August 2017 Impact Factor:2.082

- Received Best Research Paper Presenter Award for the Paper "Enlargement of a Cloud Based Seclusion Monitoring Framework for the Health Division" at the 4th International Conference on Emerging Trends in Engineering and Management Research – (ICETEMR-17) on 30 July 2017. Conference Proceedings: ISBN: 978-93-86171-55-9

- Published a Book with ISBN Number entitled on "Digital Logic and Programming in C" for undergraduate and postgraduate students of Bharathiar University, Thiruvalluvar University, University of Madras, Kerala University, Kannur University and Aligarh Muslim University. ISBN: 978-83-86371-5

- Editor - International Conference Proceedings, over 110 contributions to proceedings of International Conference on Recent Innovations in Science, Engineering, Humanities and Management organized by Chhatrapati Shahu Maharaj Shikshan Sanstha's (CSMSS) College, Kanchanwadi, Aurangabad, Maharashtra on 16th September 2017. ISBN : 978-93-86171-65-8

- Participated in State Level Seminar On "Big Data Opportunities and Challenges" Organized by PG & Research Department of Computer Science and Information Technology, Arcot Sri Mahalakshmi Women's College, Villapakkam, Vellore Dist.

- Presented a Paper on "Precautions Issues on Cryptography and Network Security", International Seminar on "Big Data Analytics – Research and Issues" Organized by PG & Research Department of Computer Science and Computer Applications, Kongu College of Arts and Science, Dharmapuri

- Presented a Paper on "Challenges and Applications of Internet of Things" in the International Seminar on "Big Data Analytics – Research and Issues" organized by PG & Research Department of Computer Science and Computer Applications, Kongu College of Arts and Science, Dharmapuri.

- Presented a Paper on "A Study on Different Keywords Based Search Techniques over Encrypted Data" in the International Seminar on "Big Data Analytics – Research and Issues" Organized by PG & Research Department of Computer Science and Computer Applications, Kongu College of Arts and Science, Dharmapuri.

- Presented a Paper on "Data and Visualization Security in Cloud" at the International Seminar on "Big Data Analytics – Research and Issues" Organized by PG & Research Department of Computer Science and Computer Applications, Kongu College of Arts and Science, Dharmapuri.

- Presented a Paper on "A Study on Effective Data Mining Techniques with Unstructured of Big Data" at the International Conference on Latest Innovations in Science, Engineering and Management (ICLISEM-2017) Organized by The International Centre Goa, Goa (India) Conference Proceedings: ISBN: 978-93-86171-68-9.

- National Advisory Board Member for the following International Conferences:

- 8th International Conference on Recent Development in Engineering Science, Humanities and Management (ESHM-17) Organized by the Institutions of Engineers, Delhi State Center (India) on 1 October 2017.

- 6th International Conference on Emerging Trends in Engineering, Technology, Science and Management (ICETETSM-17) Organized by Institution of Electronics and Telecommunication Engineers (IETE), Ganganagar, Bengaluru, Karnataka, India on 07 October 2017.

- 3rd International Conference on "Recent Research Development in Environment, Social Sciences and Humanities" (ICRRDESH) organized by Institution of Electronics and Telecommunication Engineers (IETE), New Delhi, India on 14 October 2017.

- 9th International Conference on Science, Technology and Management (ICSTM-17) Organized by Institution of Electronics and Telecommunication Engineers (IETE), New Delhi, India on 14 October 2017.

- 11th International Conference on Recent Trends in Engineering, Science and Management (ICRTESM-17) Organized by The Institution of Electronics and Telecommunication Engineers (IETE), Osmania University Campus, Hyderabad, India on 22 October 2017.

- **1**st International conference on New Paradigms in Engineering Technology and Management -2017 Organized by Institution of Electronics and Telecommunication Engineers, Pune, India on 5 November 2017.

- 6th International Conference on "Latest Innovations in Science, Engineering and Management Organized by (IFUNA) Indian Federation of United Nations Associations, New Delhi (India) On 12 November 2017.

- 10th International Conference on Science, Technology and Management (ICSTM-17) Organized by Institution of Electronics and Telecommunication Engineers (IETE), Bangalore, Karnataka, India on 19 November 2017.

- 2$^{nd}$ International Conference on "Latest Innovations in Arts, Social Science and Humanities (ICASH-17) Organized by (IFUNA ) Indian Federation of United Nations Associations, New Delhi (India) on 12 November 2017.

- Editor -8$^{th}$ International Conference on Recent Development in Engineering Science, Humanities and Management (ESHM-17) organized by The Institutions of Engineers, Delhi State Center (India) on 01 October 2017. ISBN: 978-93-86171-67-2.

- Editor - 6$^{th}$ International Conference On Emerging Trends In Engineering, Technology, Science And Management (ICETETSM-17) organized by Institution Of Electronics And Telecommunication Engineers, Ganganagar, Bengaluru, Karnataka, India on 07 October 2017. ISBN : 978-93-86171-70-2

- Publish a research paper A Study on Effective Data Mining Techniques with Unstructured of Big Data", *International Journal of Advanced Research in Science and Engineering,(IJARSE)* ISSN:2319-8354, Vol. No.6, Issue No. 09 September 2017, pp1781-1788 Impact Factor: 2.83

- Reviewed a manuscript entitled "A Novel Integrated Principal Component Analysis and Support Vector Machines Based Diagnostic System for Detection of Chronic Kidney Disease," which was submitted to the International Journal of Healthcare Information Systems and Informatics (IJHISI), USA.

- Reviewed a manuscript entitled on "Feature Subset Selection in High Dimensional Clinical Data Using Mutated Binary Particle Swarm Optimization with Unified

Approach," which has been submitted to the International Journal of Healthcare Information Systems and Informatics (IJHISI).

➢ Presented a Paper on "Electronic Banking in Indian: Innovations, Challenges and Opportunities", National Conference on Recent Trends in Commerce and Technology (NCRTCT-17) Organized by Department of Commerce and Commerce (Computer Applications), Gandhi Arts and Science College, Sathyamangalam.

➢ Published a Book with ISBN Number entitled on "RDBMS and Oracle: A Practical Approach" for undergraduate and postgraduate students of Bharathiar University, Thiruvalluvar University, University of Madras ISBN: 978-83-85171-7.

➢ Presented a Paper on "Data Cloud Integrity", National Conference on "Innovative Trends in Computational Technologies" Organized by Academic of Computer Science , Muthayammal College of Arts and Science, Rasipuram, Namakkal.

➢ The book titled "E-Business and E-Commerce" is recommended by the Chairman, Board of Studies of Commerce, Thanthai Hans Roever College (Autonomous), Perambalur for B.Com Computer Applications III Year V Semester students Under CBCS Scheme W.E.F. Academic Year 2017-2018 onwards.

**Research Activities of the Students**

**Department of Economics**

➢ 6 students participated in the International Conference on "Competing in a New era Globalization" conducted by Department of Economics, Thiruvalluvar University, Vellore on 21 & 22 September 2017.

**Department of Computer science**

➢ 10 students of our College participated in the Inter – Collegiate Cultural Competitions "IGNITE 18" at Islamiah College, Vaniyambadi on 31 January 2018. M. Athaur Rahman III B.Sc. (CS), P. M. Abdur Rahman III B.Sc. (CS) won II prize in Connextion. M. Athaur Rahman, III B.Sc. (CS) won II prize in Story Writing Competition. M. Mohammed Taqi, I B.Sc (CS) won II prize in Mushaira.

**Department of Mathematics**

➢ 3 students attended the State Level Seminar on Mathematical Analysis and Applications, organized by PG and Department of Mathematics, K M G College of Arts & Science, Gudiyattam, Vellore District on 10 August 2017.

- ➢ 5 M.Phil. Scholars from the Department of Mathematics attended the International Conference on "Advances in Mathematical Sciences" held at VIT University, Vellore Campus from 01 December 2017 to 03 December 2017.

**Department of Corporate Secretaryship**

- ➢ 44 Students from Final Year B.Com (Corporate Secretaryship) went to Institutional Training for the period of 30 days from 21 December 2017 to 20 January 2018.
- ➢ 8 Students Participated in One Day National Level Management Meet 2018 on 1 February 2018 Organized by Priyadarshini Engineering College, Vaniyambadi.
- ➢ 9 Students Participated in One Day State Level Seminar on Goods and Services Tax (GST) Sponsored by UGC Grant Commission, New Delhi and Organized by C. Abdul Hakeem College (Autonomous), Melvisharam on 22 February 2018.

**Department of Commerce**

- ➢ 5 students from II B.Com and 5 students from III B.Com participated in the National Level Management Meet "Toureiro – 2K18" at Priyadharashini Engineering College, Vaniyambadi on 1 February 2018.
- ➢ 4 students of II B.com participated in International Conference on New Dimensions of Commerce in the Globalized Era – 2018 in MKJ College for Women, Vaniyambadi on 22 February 2018.

**Department of English**

- ➢ 6 M.Phil. Research Scholars from our College participated and presented research papers in the International Conference on "Relocating Subalternity: Changing Configurations" at Thiruvalluvar University, Vellore on 15 and 16 February 2018.

**Department of Business Administration**

- ➢ 16 students participated in International Conference on "Augmented Contemporary Ideas and Innovation in Business Intervention" on 17 August 2017 at MKJ College Vaniyambadi

**Department of Computer Applications (BCA)**

- ➢ Mr. Mohammed Farhan and Mr. Mohammed Talha III BCA participated in the event JAM, Paper Presentation and Quiz of the Inter-Collegiate IT Fest organized by Department of Computer Science at Islamiah College (Autonomous), Vaniyambadi on 20 September 2017.

- Mr. Mohammed Farhan, Mr. Mohammed Sabeel, Mr. Mohammed Talha and Mr. Abinash, III BCA students participated at the State Level Seminar on Big Data Opportunities and Challenges organized by PG and Research Department of Computer Science and Information Technology at Sri Arcot Mahalakshmi Women's College, Arcot on 22 September 2017.

- Mr. Mohammed Talha, Mr. Mohammed Farhan, Mr. Naresh and Mr. Nokeswaran, III BCA students participated at the State Level Workshop on Swift Programming and Mobile Application Development Language organized by Department of Computer Applications at Sacred Heart College (Autonomous), Tirupattur on 06 October 2017.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Moulana Abul Kalam Azad Library was functioning effective in our college. It has 25,473 text books, reference books 6,332 and e-books 1,16,000 and more than 6,000 journals in its collection.

- A highly advance ICT staff work station in the library has been installed to facilitate research and development resource.

- Mazharul Uloom College Centre for Spoken English (MUCCSE) has been functioning very effectively.

### 6.3.6 Human Resource Management

- A clear communication of the Institution's vision in every action and decision.
- Regular informal meetings with members of the staff to understand their comfort levels.
- Trust the staff, tap their strengths and understand their weaknesses.
- Address the staff's problems directly without following any bureaucratic methods.
- Encourage the staff for voluntary participation in every program organized by the College.
- Pick the smart people and allow them to have their own area of expertise.
- Obtain feedbacks from students and staff for performance analysis.
- Convince the importance of quality bench mark in teaching and research.
- As per the direction from the Ministry of Human Resource Development our college data on several parameters such as teachers, student enrolment, programmes, examination results, education finance, infrastructure is been regularly uploaded in the annual web-based All India Survey on Higher Education (AISHE) since 2010-11 to portray the status of our

institution. We have also received the certificates for 2011 to 2015 from the Ministry of Human Resource Development

### 6.3.7 Faculty and Staff Recruitment

**Advertising of faculty requirement through National and Local Newspaper**s

- Sorting of applications as per the guidelines of the UGC
- Eligible candidates are called for interview
- Interview committee comprises of the Principal, the Management representatives and Subject experts
- Ranking the candidates as per the interview performance
- Issue of appointment orders
- Confirmation of the faculty is based on the performance
- The Directorate of Collegiate Education, Chennai sanctioned 2 Teaching Postings, one in Economics and one in Commerce.

### 6.3.8 Industry Interaction / Collaboration

- The leather industries in and around Ambur, take active interest in the betterment and welfare of the students and the institution.
- They also provide a platform for the final year students in carrying out surveys for their curricular projects.
- The Farida Group Industry in collaboration with the Career- Guidance and Placement Cell of the college conducts various programs to enhance the inner potentials of our students.

### 6.3.9 Admission of Students

**Admission 2017-18:**

The Admission particulars for the I Year students for the **Academic Year 2017-18** are as follows:

| Shift I | Total | Shift II | Total |
|---|---|---|---|
| B.A.(Corp. Economics) | 58 | B.A. (English) | - |
| B.Sc. (Mathematics) | 18 | B.B.A | 46 |
| B.Sc. (Computer Science) | 45 | B.C.A | 43 |
| B.Com (Corp. Sec.) | 53 | B.Sc. (Comp. Sc.) | - |
| B.Com (General) | 50 | B.Sc. (ISM) | - |
| **Total** | **224** | B.Sc. (Microbiology) | 18 |
| | | B.Com (Comp. App.) | - |
| | | **Total** | **107** |
| | | **PG** | |
| | | M.A. (English) | - |
| | | M.Sc. (Mathematics) | - |
| | | M.Sc. (Info. Tech.) | 3 |
| | | M.Com (General) | 7 |
| | | **Total** | **10** |
| | | **M.Phil** | |
| | | M. Phil (Commerce) FT/PT | 3 |
| | | M. Phil (Computer Science) FT/PT | 10 |
| | | M. Phil (English) FT/PT | 10 |
| | | M. Phil (Mathematics) FT/PT | 05 |
| | | **Total** | **28** |

## 6.4 Welfare schemes

**Teaching** -- Interest free loans for personal purposes, arrangement with banks for vehicle loans, home loans etc.

**Non teaching** -- Interest free loans for personal purposes, arrangement with banks for vehicle loans, home loans etc.

**Students -- Scholarships**

### Government Scholarships:

- ➢ Applied Post - Metric Scholarships of Minorities for 60 students. Each student will get approximately Rs. 6000 (60 students X Rs. 6000 = 3, 60,000). Rs. 3000 as Maintenance expenses and Rs. 3000 as course fee.
- ➢ Applied BC/MBC scholarship for 115 students and got an amount of Rs.2,03,138 which was sanctioned by the government and also the amount was disbursed to the beneficiaries.
- ➢ Applied SC/ST scholarships for 60 students and got an amount of Rs. 3,35,252 which was disbursed to our students.

### AIWA Scholarship:

- ➢ Ambur Islamic Welfare Association (AIWA) helps every year to pay the fees of the poor students. This year too they have paid the fees for 11 students amounting to Rs 44,000/-
- ➢ Many philanthropists of Ambur and Gudiyatam are continuously extending their support to the needy and the poor students. Our munificent Management also contributes and helps the poor and needy students.

## 6.5 Total corpus fund generated

SHIFT I - Rs. 1150

SHIFT II - Rs. 590

Total Corpus fund generated: Rs. 1740

## 6.6 Whether annual financial audit has been done

No

## 6.7 Whether Academic and Administrative Audit (AAA) have been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | NA | NA | YES | IQAC |
| Administrative | NO | GOVT* | NA | NA |

*Only Government Audit

The Financial Audit of our college for the year 2013-14 and 2014 -15 was completed by the Joint Director of Collegiate Education, Vellore Region, Vellore during 7$^{th}$ March to 15$^{th}$ March 2016.

**6.8 Does the University/ Autonomous College declare results within 30 days?**

For UG Programmes    Yes [  ]    No [ ✓ ]

For PG Programmes    Yes [  ]    No [ ✓ ]

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

- CBCS Pattern followed

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

- N/A

**6.11 Activities and support from the Alumni Association**

- Annual Meeting Organized
- Gifts and donation towards college welfare. .

**6.12 Activities and support from the Parent – Teacher Association**

One Parent – Teacher's meeting per semester conducted.

**6.13 Development programmes for support staff**

- Automation training for Non- Teaching staff
- To enhance the professional development of non-teaching staff, the members are encouraged to take up departmental tests.
- The College regularly organizes orientation programmes for e-governance like Tally, Smart Campus, and Examination Software etc.
- Computer literacy programme are regularly conducted by the Department of Computer Science.

**6.14 Initiatives taken by the institution to make the campus eco-friendly**

- Water Harvesting Green Campus
- E-waste Management

- Hazardous- waste Management

- Energy- conservation Management

- Tobacco-Free Zone

- Tree Plantation Program organized at 12.30 pm on 02 August 2017. Our principal advised the students to protect the environment of the campus and keep it green. Prof. A. Shafee Ahmed Khan, Coordinator and Dr. A. Meeramaitheen, Assistant Coordinator organized the program.

- A special program was conducted on "Protection of Environment from Pollution for Better Life" at Sir Syed Convention Hall on 23 February 2018. Mr. Yazhan Aadi, Poet, Environmentalist and Social Worker, was the chief guest. Dr. P. M. Aadil Ahmed presided over the function. Prof. A. Shafee Ahmed Khan, Prof. In-charge Shift II delivered a Special Address. Dr. A. Meeramaitheen and Prof. Nithiya Rani were the conveners of the program. About 100 students participated in the program. After the program two saplings were planted in campus by the chief guest.

## Criterion – VII

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Students are requested to join compulsory in any one of the extension activities such as NCC, NSS, YRC, RRC, ENVIRO CLUB etc. Entrepreneurship development Cell established in our college campus by conduct special program for final year students.
- To promote self learning, the college library is well-equipped with text-books, reference books, journals, e-journals, magazines and internet facilities.
- Audio-visual learning facilities are encouraged in the campus to make the slow learners to understand and learn the subject
- Smart rooms are used periodically by the various department staff
- Faculties are motivated to take their students to attend National seminar/International seminar organized by neighboring colleges.
- Students are motivated to involve cultural activities, quiz competition, Just a minute, role playing, interview skill and soft skill.
- Faculties are motivated to involve research activities, writing articles and publish books and papers.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

As per the plans the audio-visual leaning facilities were improved in the campus. Special computer programs were designed to teach subject in a simple way. The Department of English conducted the TLT and IAT programs successfully. Many events were conducted to improve the Communication and Numerical skills of the students.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Students Mentoring System

2. Entrepreneurship  Development Programme Cell.

*\*Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

> Rain Water Harvesting, voter's day, Health awareness camp, Aids program, rally program for dengue awareness, fire protection, Green Campus, Plantation, Hazardous Waste Management, E-Waste Management, World Environmental Day, Red cross day, Geneva convention day, is celebrated every year to bring environmental awareness among our students.
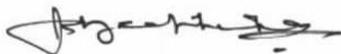
7.5 Whether environmental audit was conducted?      Yes [ - ]     No [ ✓ ]

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

- Majority of the students are studying in the arts group, Tally accounting software should engage Counselling to the poor students coming from villages regarding hand-writing, financial crisis,   not to discontinue the course and help them to come out from the stress.
- All the important events like Independence Day, Republic Day, Martyrs Day, Satbhavana Day, World Environmental Day, National Integration Day and Teachers Day etc. were conducted.
- Personality Developmental Programs were conducted.
- As most of the students are from villages, they feel difficulty in learning English language and thus bridge courses were conducted.
- Spoken English classes were conducted.
- The IQAC monitored the academic and administrative progress of the institution and also suggested the required standards for quality sustenance.

## 8. **Plans of institution for next year**

- To establish Book depot society to provide text books to the students at concessional rate and to create reading habits to the students.
- To create awareness programme to the existing students for preparing competitive examinations.
- To create environmental awareness in our students by establishing Eco Clubs with the help of Central Government.
-  To conduct moral instruction program to develop moral values in our students.
- To conduct language learning classes to our interested students.  Arabic and Hindi language learning classes will be conducted soon.
- To establish IAS coaching centre for the backward classes students.

*Name: Dr. A. Shafee Ahmed Khan*                    *Name: Dr. P. M. Aadil Ahmed*

*Signature of the Coordinator, IQAC*                    *Signature of the Chairperson, IQAC*

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

**Annexure - I – Academic Year 2017-18 Calendar is attached as a Pdf file.**

**Annexure – II - Feedback Analysis and Report for the academic year 2017-2018**

**Preamble**

IQAC from the date of its inception in 2007 developed a anonymous feedback system and collected feedback from the students, alumni, parents and faculties at the end of every semester to evaluate the Teaching, Learning Process and the Course Quality to be followed i n t h e classes seriously. As Moore Kuol (2005, p.147) rightly pointed out regarding SET (Students Evaluation of Teaching), an anonymous feedback system has been made by which students could express their views and assessments of the teaching faculty without fear of any peril. Our college is doing it very seriously at the end of every semester. Students without any kind of fear can give their feedbacks not only about a faculty but also about the whole teaching and learning process.

**Feedback Analysis and Report**

Every year, IQAC of our college collects feedback from the students, alumni, parents and staff through questionnaires. The feedback data is analysed and appropriately used as expected by the NAAC to form an important input for quality enhancement of the institution. This academic year the IQAC has prepared the feedback forms with many innovations and a separate team was formed to prepare various forms with the help of the senior faculties and by consulting various stalk holders.

The coordinator of the IQAC was the coordinator for preparing the feedback forms. The feedback forms collection and analysis was done with S. Joseph Gabriel as the coordinator who is the senior most faculty and the HoD of our institution. Under his guidance a team is formed to collect the feedback from the students without any bias and unfairness. The staff members who are not handling any subjects to the particular class are assigned the duty to collect feedback from the students. A separate team headed by the coordinator of the IQAC and senior most faculties analysed and submitted a report to the IQAC.

The main findings of the analysed feedback data is as follows:

**Feedback from the Students:**

Anonymous feedback is collected from all the students at the end of both semesters of t h e last academic year 2017-18. Every faculty member is judged with regard to course content, their teaching and evaluation process. Strongly agree and agree will be considered as a good feedback about that teacher. Neutral means some improvement must be done. Strong disagree and disagree will be considered that the teacher should retroscope about their teaching learning process.

To the questions which are asked with regard to the course content, the students are satisfied and have awarded highest score by mentioning agree and strongly agree in the feedback.

- To the questions which are asked with regard to teaching and learning process, the students are satisfied and have awarded highest score by mentioning agree and strongly agree in the feedback.
- To the questions which are asked with regard to evaluation process, the students are satisfied and have awarded highest score by mentioning agree and strongly agree in the feedback.
- To the questions which are asked with regard to the college, the students are satisfied and have awarded highest score by mentioning agree and strongly agree in the feedback.
- Students have given some low score to some of the teachers and thus these teachers were called and appropriate guidance was given to them to develop their teaching talents.
- Students have given their suggestions and thus proper initiatives will be taken in the next academic year to carry out their suggestions.
- Students have asked Wi-Fi and other facilities which the management will take care and soon the facility will be provided in the campus.
- The staff who attained more neutrals, disagrees and strongly disagrees have been given proper advice to avoid such errors in future and improve their quality in teaching process. Such teachers are advised by the senior most faculties and Prof In-charges of Shift I & Shift II.

This feedback definitely helps to improve the quality of course content, teaching methodology and evaluation system of our institution. Every year we are improving these anonymous feedback systems by adding more relevant questions.

**Feedback from Alumni:**

Alumni of our college are our support system. Our college involves alumni in all the activities of our college. They are well placed now and are satisfied with the teaching methodology and quality of education and mentor system of our college. With regard to the infrastructure, they are always ready to extend their helping hand.

They have mostly strongly agreed and agreed with the educational process in the institution. They asked about the development of the infrastructure in general and classrooms and labs with internet facility in particular which will be taken care by the management. Many have expressed their desire for the Autonomous status of this college, and the effort in this regard is in progress.

**Feedback from the Parents:**

Every department conducts parents' meeting every now and then to discuss about the students' academic performance. Parents are satisfied with the remedial classes conducted for the slow learners. Parents' valuable suggestions are taken into account and implemented whenever and wherever necessary.

The 14 point feedback form was designed and given to the parents and guardians to get their feedback in Urdu, Tamil and English as most of the parents and guardians do not know English as this college is situated in the rural area.

As per the feedback all have agreed the existing process and supported the system. They have given their feedback as strongly agree and agree and thus they are satisfied with the current system. They mentioned some lapses in their feedback which will be taken care in the next academic year.

**Feedback from Faculties:**

Faculties are the main assert of any institutions. All faculties irrespective of their number of years of service are considered in all matters of the college. Their suggestions are highly valued and appropriate steps are taken based on their suggestions to develop the institution. A special feedback form was developed to get their feedbacks.

**I. Teaching, Learning, Evaluations and Research**

Most of the teachers, above 95% agreed and strongly agreed with system and appreciated the present teaching, learning, evaluations and research process in the campus.

**II. Infrastructure**

Most of the faculties above 95% have strongly agreed and agreed with the facilities available in the campus. Some suggested to have good toilet facility which the management will take care and steps will be taken to improve the infrastructure. Good water facility will also be developed in the campus.

**III. Governance**

All faculties (100%) have agreed and strongly agreed with the present governance system in the college. All faculties have strongly agreed that the IQAC is functioning successfully in the college. All faculties agreed that the management is encouraging women empowerment in the institution.

IQAC will further improve the feedback systems in the next academic year to bring more innovations in the process and functioning of the college.

**Annexure:  i**

**1. Title of the Practice**

     Student Mentoring System

**2. Goal**

      The goal of the mentoring system is to improve the thinking power of the students and also guiding them in all aspects of their academic life and train them to grab all the opportunities available in their college life for their bright future. The students are encouraged to participate in the extra and co curricular activities throughout their course of study. The mentors give them advice in their personal problems if any and guide them properly to recover from such problems. This is the best practice followed by the college that is much helpful to the students not only in pursuing the education, but also to overcome their stress. The main goal of this practice is to give students good education and also prepare them to face the challenges of the life.

**3. The Context**

      In the beginning it is found much difficult to the mentors to handle students as they are grown up and are heedless to the words of the mentors but slowly the mentors overcome this problem and the system has brought the students and teachers very close and thus they in due course of time they are free to speak with the teachers and clear their doubts. Thus a positive impact has been created in this practice.

      The mentors have the binding duty to take care of their students and guide them properly to make them shine in their lives. They create platform for the students to shine in their life by making them to get lucrative jobs. They counsel the students to get proper jobs based on their talents and knowledge but it is very difficult for the mentors to identify the talents of the students. Through experience the mentors can identify their talents and help them in getting good jobs for their better future. They make them aware of the competitions in getting jobs. It is also a challenge to take care and guide a grown up student but by the proper guidance from the senior staff of the college, the mentors solve the problem and thus guide them properly. One mentor is assigned a class of students for complete three years of his course of study so that the mentor understands the student well and guides that particular student properly.

**4. The Practice**

      The mentors guide the students properly to select proper course of study and prepare themselves to get good marks in the examination and thus succeed in his academic life. They have many duties to take care of the students. The mentors are assigned from students of one class in the I year of his study and thus the mentor is also promoted to II and III year with the students of the same class and thus a

student is under one mentor for all the three years till the completion of his course and thus the mentor can understand the student properly in all aspects.

The mentors have the duties like maintaining the students' profile, maintaining the nominal role, maintaining the student's attendance record, giving details regarding the subject codes to the students, guiding the students in choosing the non major papers, preparing the list and submitting it to the office, counselling the students, meeting with parents, keeping track of the student's behaviour, character, attitude and discipline inside the campus, representing the students to the principal of any matter relating to his study, examination etc., recognizing the talents and giving proper guidance, issue of calendars, magazines and ID cards, checking that the students wear ID cards all the time in the campus, attendance position and eligibility for appearing for the examination, Condonation, detainment, fee defaulters if any and representing the matter to the principal along with the students requisition, awarding of CIA internal marks , helping the students in filling up the examination forms, issue of hall tickets, keeping track of his examination results – his passed papers and arrears if any, interacting with the students with regard to their poor performance if any.

The mentor guides the students who are poor in their studies to develop themselves in the studies and also try to find out any problem which they face. They identify the skills of the students continuously and encourage them to get the best results by using the proper skills. The mentors give proper advice to the students in choosing their higher studies based on the job opportunities.

The mentors monitor the students in a proper and divide them in various categories. They select the brilliant students and monitor those students of the class and prepare them to get maximum marks in the examinations and encourage them to get the universities rank also. Our students are bringing university ranks every year. They monitor the average students to attain good marks and students who are below average to attain the good results. The mentors try to concentrate more on students who are poor in their studies. The mentors encourage the students who have the potentials of participating oratorical, essay and quiz competition and our students have brought lot of laurels to our institution by winning various competitions.

The mentors are meeting the parents at regular intervals to appraise the progress of the students to the parents and especially those students' parents are called, who are average in their studies to guide them properly.

The system helps the students to know the strength and weakness of the students and based on that proper guidance can be given to the students for better results. This practice has brought lucrative results in our institution.

## 5. Evidence of success

The mentoring system has yielded many positive results as students have become more accountable as their parents are called frequently to apprise them their progress and thus students concentrate more on the studies and produce good results.

The mentor who leads the student for all the three years can understand the student very well and guidance can be given to them properly in a more fitting way. Due to this system we can reduce failures in the third year as a mentor finds a student below average in the first year then he takes extra care and would guide him to pass and get degree in the third year.

The relationship between the parents and teachers and also with the institution has developed and as a result the parents can concentrate more on the sons and daughters and guide them properly. Even the parents are aware of the progress of the students and thus monitoring them properly in houses also.

The mentor system has made the students to involve in many activities of the college and helps the student to develop their overall personality which would help them to good jobs. The mentors encourage the students to join NCC, NSS also join many clubs to develop them.

Due to the proper functioning of this best practice the results of the college has been enhanced in the last five years and also absentees from the college are also reduced. Leadership qualities are developed in the students and students are also encouraged to participate in the out campus activities. The mentors develop the creativity and over all abilities of the students by building their confidence in a proper way.

We get very positive results due to the mentoring system functioning excellently in our campus.

## 6. Problems encountered and Resources Required

This practice does not give any financial burden to the college as the same teachers who are working in the college have been doing this service voluntarily as a service to the students community. As the mentors have much experience of life and education and thus guide the young students in a fitting way to enable them to pursue good quality higher education and also help to become good citizens of our country. Some time the students' behaviour with the mentors may not be up to the expectation but the mentors through their positive attitude can help the students to overcome that type behaviour and correct them. Mentors may be busy with their academic work some times and that may affect the monitoring of the mentors but this type of problems can be solved discussing with the HODs as they come forward to monitor the students. Mentors should also be trained in a proper way to deal with the problems of the students and thus HODs have the task to guide the mentors. Apart from these minor problems there are no any big problems in this practice.

## 7. Notes

  The Mentoring system is working well in the campus as we can see and observe the positive results of the practice. Parents appreciate this practice and thus they too help the mentors to carry out their duties effectively. Even this practice helps to make the students concentrate more on studies and thus restrains the students in indulging any mischievous activities like strike, agitation etc. The students have the freedom to speak the mentors freely and they would represent their problems to HODs and principal and thus amicable solution would be found for all problems.

  The concept of mentor has ensured smooth functioning of classroom activities. This concept provides the students with an opportunity to open up their views and opinions with regard to their academic, social and even individualistic concerns. While this is a step to strengthen student-teacher bond, it primarily aims at integrating students and staff with the class, class with the college and college with the country.

## 8. Contact Details

Name of the Principal: **Dr. P. M. Aadil Ahmed**

Name of the Institution: Mazharul Uloom College

City: Ambur

Pin Code: 635 802

Accredited Status: B

| | |
|---|---|
| Work Place: Ambur | Fax: 04174 – 249638 |
| Website: www.mucollege.ac.in | E-mail: principalmuc@gmail.com |
| Mobile: 9894060634 | |

<div align="center">***************</div>

**Annexure: ii**

## 1. Title of the Practice

Entrepreneur Development Programme Cell (EDP Cell)

## 2. Goal

The EDP Cell primarily aims at obtaining the best possible ways and methods of doing the business after completing the final year and equally making them aware of the obtaining financial assistance from various banking institutions. It is established to provide proper guidance for getting ideas and opinion for doing possible business and how to apply loan and other subsidies and incentives provided by the banking institutions. The objective of the Cell is to identify the talents available among the students of this college and nurture and harness them further and offer guidance to choose a bright and right career.

This cell also gives training programme to students throughout their period of study to attend programme and seminar organized by the college and outside the college and get good ideas for doing the business after completing their studies. The cell believes that facilitating the institutional training is as significant as opening the door to the students into the college. Separate Entrepreneur development Cell established and functioning in our college successfully and effectively.

## 3. The Context

Our college is situated in the central place where number of small and macro level of leather industry and related factory. We have started Entrepreneur Development Programme cell to provide and facilitate opportunities for doing the business by visiting and motivating these industries and obtain better ideas in and around Ambur for the benefits of our students.

The candidates are facing troubles for doing the right business after their studies. The cell guides the students in getting proper licence from the Government and licence from the MSME ( Micro , Small and Macro Enterprises in our District. Many training programmes and workshops are to be conducted in our campus. We invite many reputed Financial institutions , funding agency and banking institutions to come and conduct the Programmes such as procedures for doing business , Personality development Programme , Sources of Finance , Loan Mela for small business. Many students are not aware of the doing good business which are required in and around Ambur and Vellore District. Hence, the Cell provides an awareness and opportunity with regard to getting suitable business for the candidates. The college has provided complete infrastructure for effective functioning of the Cell. Training activities are organized throughout the year in an effort towards preparing the prospective students for the Training and development programmes. The Cell invites various financial institutions and reputed firms for provide training and personality development programmes. The Cell sensitized to function all through the year by

inviting Chief Guest and Resource persons for conducting motivational programmes to our students.

Apart from the training programme in our college, the students are also encouraged to participate and attend the training programme which was conducted outside from the college and our majority of the students have got benefited.

**4. The Practice**

The Cell is committed to provide all possible support to its students in their efforts to find good business. The activity of the Cell starts with the preparation of the data bank of fifth semester students which will be updated thereafter. The main objective of the practice is to give awareness to the final year students for not seeking the job and they should start the new business and they should not depend to others and they should create employment opportunities.

The Cell gives training to the students who start the business after their studies. Leadership skill and personality development programme are conducted at regular intervals to enable the students to improve their performance for facing the challenges and problems in starting new business. Personality Development Programs and Soft Skills Training Programs are also conducted at regular intervals. Work shop and Seminars conducted by various funding agency and financial institutions like District Industries Centres, MSME etc. are conducted for the benefit of our students.

The Cell conducted the following programmes for the year, 2017 - 2018.

| S.No | Date | Name of the Programme | Resource Persons / Company |
|------|------|----------------------|----------------------------|
| 1. | 01.07.2017 | EDP Cell Inauguration | MSME, Chennai |
| 2. | 24.07.2017 | Orientation program and Training Programme | College Coordinator and Members |
| 3. | 27.07.2017 | Personality development program | M/S Farida social service, Ambur |
| 4. | 09.09.2017 | Financial Assistance | Ambur Branch Manager, Indian bank , Ambur |
| 5. | 03.10.2017 | Opportunities and Challenges of business | The Director, District Industries Center Vellore |
| 6. | 12.01.2018 | Loan Mela | Financial Institutions |

We contact higher officials and Authority of banking institutions and funding Agency, District Industries Center, MSME (Micro Small and Macro Enterprises of our area to visit to college and conduct the various business opportunities, problems facing in business and how to manage the risks. Thus we help not only the students to get suitable business but also the institutions to generate employment opportunities. We invite many reputed Financial Institutions to visit our premises and conduct workshops and Programmes. We guide the talented and qualified students to get better opportunities. Many students are benefited by this Programme and they have started their own business after fulfilling the formalities.

## 5. Evidence of success

This project has generated good impact in the college, as our area is only a semi-urban area. Our college students are doing good business in and around India. This practice has helped our students to shed their shyness and become more deserving. As they may not have the chances or resources to go to the cities to hunt for better business, this practice becomes a boon for them.

## 6. Problems encountered and Resources Required

We have faced some problems due to leather pollution in the area our students who hail mostly from rural areas. We are providing them with adequate training to eliminate their negative attitude and build confidence through Personality Development Programmes. Students lack communication skills due to which they hesitate to do the business.

### We require:

❖ Information regarding the business in the Institutions to guide the students better Development of unique Programmes cell to address national and international business opportunities.

❖ Human Resources to monitor the required record of this project Good faculties to guide our students to develop good communication skill, facing challenges and create employment opportunities.

## 7. Notes

The Cell believes in combining the three facets that together spell success, Positive Attitudes, Commitment and involvements. Today's dynamic world the Cell motivates the students community not to seek the job and do the business themself and generate employment opportunities and also improve the economic development. Our College motivates and guide the students to mobilize the ideas and generate the ideas with the help of financial institutions, the State Government and Central Government and also inculcate the student community to come forward to start their own business and help the country to develop nation improvement. Government also provides subsidies and incentives to young business people.

## 8. Contact Details

Name of the Principal: **Dr. P. M. Aadil Ahmed**

Name of the Institution: Mazharul Uloom College

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Pin Code: 635 802

Accredited Status: B

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**Annexure I**

**Abbreviations:**

| | | |
|---|---|---|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |

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